

**Department of Parks and Recreation
City of West Haven**

Rules and Regulations for the use of Picnic Areas

1. There are three (3) designated picnic areas in the City of West Haven: Shingle Hill Park, Painter Park Pavilion and Painter Park Grove
2. Applications must be completed at least 30 days before requested date.
3. Applications will only be accepted for the period of May through October for Painter Park. Shingle Hill is Memorial Day weekend to Labor Day weekend.
4. No rain dates will be given in advance, but if an event is cancelled due to inclement weather, the Recreation Office may offer an alternate date if one is available
5. Applications will be considered from WH Residents and WH based organizations ONLY! Permits for the use of these facilities will be granted only after the completed application is received and the appropriate fees and refundable deposits are paid.
6. The fee is \$200.00 for a full day. This deposit will be returned if the area is left in "as found" conditions. Furthermore, the group will be responsible for any damage caused and will be billed for such damage.
7. The refundable deposit fee guideline is as follows: \$200.00 CASH ONLY.
8. Hours for the Pavillion rentals are from 10:00 AM to 6:00 PM- No exceptions.
9. Up to 50 participants allowed.
10. This fee schedule is only a guideline and is subject to change at the discretion of the Director of Parks and Recreation
11. An approved application and permit may be revoked by the Director if it is determined that the information provided in the application was inaccurate or false.
12. Only one application per family/ group/ business will be considered each calendar year.
13. NO Commercialism is allowed. **NO Vendors** are allowed. No Food Trucks.
14. Signs, banners, posters or other materials are not allowed on any tree, post, pole, fence, structure without written permission from the Director.
15. No structures including, but not limited to tents, bouncy houses, blow ups, amusement rides, etc. are allowed. No poles or stakes may be used without written permission from the Recreation Director.
16. The soliciting of contributions, the display of advertisements or the selling of goods and wares is not permitted without approval of the Recreation Director.
17. Cooking fires are allowed only in designated fire grills in designated picnic areas. Prior approval is needed if it is necessary to bring in additional grilling devices.
18. The playgrounds are available for use in both picnic areas. Tennis courts and field use permits will be issued the week of the event.
19. The playing of music is permitted but not at a volume which would be disturbing to others using the general area.
20. DJ's and Live Music are not permitted.
21. The consumption of alcoholic beverages is allowed only with permission from the Director of Parks and Recreation. **ONLY BEER AND WINE ARE ALLOWED**. No glass containers. Absolutely no kegs.

22. Alcoholic beverages are allowed **ONLY IN PICNIC AREAS**. Such beverages cannot be carried or consumed on any other area (i.e. fields, tennis courts, basketball courts, parking areas).
23. The permittee must be in attendance and permit available upon request by any Parks and Recreation Staff member or Police Officer.
24. Parking: must be in the designated parking areas.

It will be the responsibility of the Parks and Recreation Director to interpret the intent of the above rules and regulations.

This policy is in effect as of May 2021 and may be amended from time to time.

*I, the undersigned agree to all the above rules and regulations and if they are not followed then I will not receive a refund of my deposit.

Name of Permittee

Date